# Education Beyond the Classroom: Saint Kentigern + Schoolbox







# Creating a world of opportunities for students by improving education outside of the classroom (EOTC) with Schoolbox's unique, all-in-one LMS and school community portal.

As New Zealand's largest independent schools group, the Saint Kentigern Trust oversees five schools on three campuses: a College campus (where their Middle College and Senior College are located), the Boys' School and the Girls' School campus (where their Preschool is located).

Saint Kentigern has a long affiliation with the Presbyterian church and a reputation for excellence in academic, sporting and cultural programs. The Trust enjoys a world-class reputation and has a long history of academic achievement. Viewed as leaders of education in New Zealand, they attract students from around the globe.

The Saint Kentigern community comprises more than 2800 current students and their families, more than 15,000 old collegians, and teaching and administration staff in excess of 500.

### **Before Schoolbox**

Saint Kentigern needed an easy way to manage excursions across the three campuses. They had been managing the College's excursions and events outside the classroom with a SharePoint workflow, which served its initial requirements.

An improved solution, however, was required to administer all excursions across all of Saint Kentigern's schools and ensure the safety of its students.

# **The Journey**

Saint Kentigern approached Schoolbox with their requirements first, and Schoolbox then followed on with a consultation, eventually developing a custom work solution that met their needs.

The Schoolbox team engaged with Saint Kentigern's key stakeholders to gain a deep understanding of the underlying problems that the new system would need to address.

Schoolbox proved it was able to support the requirements of a multi-campus school with a varied user group.

"The Schoolbox EOTC module is now an essential tool for school admin at Saint Kentigern."

The initial discovery stage included a review of the existing SharePoint process, as well as workshops conducted by the project manager and key stakeholders. Student data was collated and used to create a backbone of user stories that would influence the creation of a new, more user-friendly system.

# **The Challenge**

Creating a solution that provides Saint Kentigern with a valuable, fully-integrated system, which leveraged from its existing functionality and is, at the same time, aligned with its long-term roadmap.

# Why Schoolbox?

Saint Kentigern selected Schoolbox to carry out an education outside of the classroom solution as the EOTC module was able to be built into the school's existing Schoolbox system.



Furthermore, the EOTC module was able to integrate with existing Schoolbox features, such as the calendar and the resource booking system, making it a convenient one-stop-shop for the school.

### **Solution**

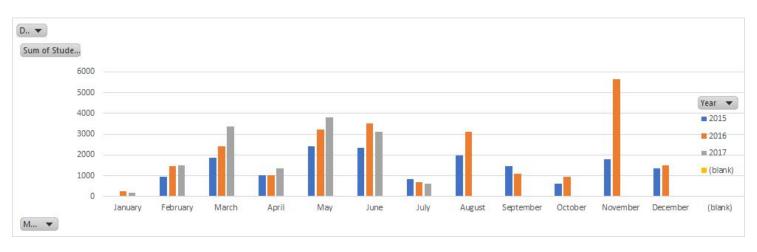
All out-of-school events are now enriched with any details required, including:

- The teacher in charge.
- The number of attendees.
- All accompanying staff members.
- Other resources required (such as any facilities, transport, or necessary equipment).
- Any risk assessment documentation (where applicable).

Schoolbox provides a solution where Saint Kentigern can organise all of their out-of-school activities in one place, while also keeping involved staff informed of the approval progress at all times, and notified if/when they're required to take action.

# **Benefits**

The Schoolbox EOTC module is now an essential tool for school administration at Saint Kentigern.



Above: The number of students processed through the EOTC system by month. During peak times, the school needs to process upward of 5000 students, so the EOTC module has been of great benefit.



Completing the excursion administration process is much simpler since the introduction of the EOTC functionality within Schoolbox.

Staff don't have to spend valuable time chasing up approval documents and Saint Kentigern has full visibility over all activities outside of the classroom, which allows for improved communication and transparency throughout the school.

## **Achievements**

- Improved student and staff accountability.
- Improved safety of all staff and students.
- More opportunities for exploring education outside of the classroom.
- A system that can administer all aspects of EOTC in a much more efficient manner.

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	TOTAL
2015	2	65	131	63	130	144	44	121	59	44	43	18	864
2016	8	64	101	62	119	149	33	151	61	55	104	18	925
2017	4	58	128	64	143	164	32						593

TOTAL	14	187	360	189	392	457	109	272	120	99	147	36	2382

Above: Number of trips per month at Saint Kentigern (prior to August, 2017). The number of trips increase every year as the 5 Saint Kentigern schools continue to expand, which makes the logistics of planning trips slightly more complicated - all of these are now handled much more effectively by the Schoolbox EOTC system.

"Completing the excursion administration process is much simpler since the introduction of the EOTC functionality within Schoolbox."

The scale of events and number of students enrolled continues to grow, and Saint Kentigern has found that the Schoolbox EOTC module has vastly improved how events are being handled.