

Artificial Intelligence Policy

Last Updated: 10 March 2026 - Revision 2

Your privacy is important to us and so is being transparent about how we use Artificial Intelligence (AI) technologies. This Artificial Intelligence Policy explains our practices and what you should be aware of in relation to the use of AI, and how this may impact you when you access our Websites or use any of our Services.

When you access our Websites or use our Services you agree to the terms of this Artificial Intelligence Policy.

Use of Artificial Intelligence Technologies

Our Websites and Services may provide you functionality that incorporates the use of AI. We aim to always label all features and functionality that incorporate AI clearly.

Bring-Your-Own Artificial Intelligence (BYOAI)

We may provide the ability for you to bring-your-own AI. Enabling this would require you to connect a compatible AI into our Services (generally via an API).

(BYOAI): Your Responsibilities

Where you elect to use a BYOAI Third Party Service, please ensure you understand your responsibilities for this third party as detailed in our [General Terms](#).

Some considerations you may want to consider are (but are not limited to):

- Having a valid subscription, with a reputable and compatible provider.
- Have subscribed to an appropriate and compatible AI Model.
- Having agreements in place with the Third Party Service provider that you deem necessary, such as privacy, security and sovereignty of your data (e.g. an agreeable data processing addendum).
- Reviewing the privacy policy, and other policies your provider has, and their appropriateness for you.
- Managing the security of your subscription, and any API credentials associated with the subscription.
- Implementing any guardrails and/or controls you deem necessary at a provider/model configuration level.
- Implementing appropriate controls, and for any costs incurred by your subscription.
- Whether your provider uses your data for AI Training.

AI Moderation

Schoolbox may offer an optional inline AI moderation service within certain AI-enabled features. When enabled, submitted content is automatically checked against moderation rules before it is accepted or displayed, to support safe and appropriate use of AI in school environments.

AI moderation is performed using third-party AI services that have been integrated into Schoolbox. Content submitted for moderation may be transmitted to those services for the purpose of performing moderation checks, in accordance with the terms and data handling practices of the relevant provider. Provider details can be found in our [Subprocessor List](#).

Enabling AI moderation is optional and can be enabled or disabled by customers at any time. By enabling this feature, you acknowledge that moderation decisions are automated and may be conservative in nature. Content subject to moderation may be restricted, locked, or flagged in accordance with Schoolbox moderation rules. AI moderation can make errors, and content

expected to be restricted, locked, or flagged may not always be. Schools remain responsible for determining whether enabling AI moderation is appropriate for their environment and aligns with their internal policies and regulatory obligations.

How to contact us

If you have a query, concern or complaint about the manner in relation to our use of AI, please contact us using the details provided below:

Schoolbox Pty Ltd

Attention: Privacy Officer

Level 3, Botanicca, 9 588A Swan St, Burnley VIC 3121, Australia

privacyofficer@schoolbox.education